

## **Provider Guidance for Prior Authorization Submission**

Longevity Health Plan has a public website with multiple tools and resources for our providers.

This document will guide you on where to locate the tools and resources and the simple steps to complete a prior authorization request.

## **Electronic Provider Portal**

Longevity Health offers a Provider Portal that can be found at https://lhpprovider.prod.healthaxis.net/login

Should you wish to obtain access to the Provider Portal to submit prior authorizations requests electronically, please reach out to:

Cole.Barney@longevityhealthplan.com or Tahitia.Jefferson@longevityhealthplan.com

Or simply click "Request Access" when you go to the site.

## How to submit a Prior Authorization Request via Fax:

- 1. Go to www.longevityhealthplan.com/providers/provider-documents
- 2. Under Forms, find "Request for Authorization."
- 3. Complete the PDF in its entirety and fax along with supporting clinical documentation to 855-969-5876.

Once received, the Utilization Management Department will process your request and if additional information is needed a request will be sent via fax.

You will be notified once a determination is made.

## **Provider Tools & Resources**

- 1. Go to www.longevityhealthplan.com/providers/provider-documents
- 2. Under General you will find a list of services that require prior authorization, associated codes, and additional resources.
- 3. Under Coverage Guidelines please reference the Policies and Procedures available.